

## Silver Springs Farmers Market Vendor Application Form - 2017

ADDRESS:

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Website: \_\_\_\_\_ & FaceBook - Twitter:

Vendor Name:			
Company:			
Address:			
City/Prov:			Postal Code:
Phone:	Cell:	Fax:	
E-Mail:		Web Site:	
Vendor Category: (please check appropriate box)		Full Season <input type="checkbox"/>	or Day <input type="checkbox"/>
Keep track of the dates you have chosen.		8-Jul-17 <input type="checkbox"/>	5-Aug-17 <input type="checkbox"/>
		15-Jul-17 <input type="checkbox"/>	12-Aug-17 <input type="checkbox"/>
		22-Jul-17 <input type="checkbox"/>	19-Aug-17 <input type="checkbox"/>
		29-Jul-17 <input type="checkbox"/>	26-Aug-17 <input type="checkbox"/>
			2-Sep-17 <input type="checkbox"/>
Market Time: 10:00 AM - 2:00 PM		9-Sep-17 <input type="checkbox"/>	16-Sep-17 <input type="checkbox"/>
Number of Stalls:		Inside Hall (Y/N):	Outside (Y/N):
Organic:	Yes <input type="checkbox"/> No <input type="checkbox"/>	Is your product: Made / Baked / Grown? (circle one)	By You or family personally? Y / N
Product (be specific, to label your product(s) 'organic' you must have an Alberta Government certificate):			

### Rules:

Booking choices	Vendors can book for Full Season or book by the Day. Full Season: Is for the full 11 weeks. Dates must be specified at time of booking. No refunds or make-ups for missed dates. Day Vendors: Book by the day during the week prior to the Saturday they want to vend. Full season vendors get the same stall all season. Day vendors will be given a stall when they book.
Pricing	<b>Outside:</b> Full Season (11 Saturdays) = \$440; Day = \$45. <b>All Rates include GST.</b> <b>Inside Hall:</b> Full Season (11 Saturdays) = \$440; Day = \$45.
Payment	Please pay with cheque or cash we also accept credit/debit cards. If paying by cheque, please send one cheque for full amount. Make cheques payable to "Silver Springs Community Association". Cancelling before the market starts will be refunded 100% of their prepayment. Vendors cancelling after the market starts will be refunded 50% of the day rate for each preceding market day. NSF will be charged a \$25 fee. Late payments may result in the loss of the booking altogether or you may not get the table you want.
Start and Finish Time	<b>VENDORS MUST BE IN THEIR SITES BY 9:30 AM.</b> If a vendors is not in their stall by 9:30am they may lose their stall to another vendor. Vendors will not be allowed to drive through the market after 9:30am. Vendors may not start sales prior to the opening time and must continue to sell until closing time 3pm. <b>IF A VENDOR LEAVES THEIR SITE EARLY, WITHOUT PERMISSION FROM THE MANAGER, THEY MAY BE EXPELLED FROM THE MARKET.</b>
Location & Product Handling	The SSCA makes no non-competition guarantee to any Vendor. Vendors can only sell products listed on their application form and accepted by the Manager. Vendors labelling produce as "organic" must provide proof with appropriate Provincial Certification. Vendors must show in writing the origin of any produce they are selling. Vendors cannot loan or sub-let their site to another vendor or friend. <b>Indoor vendors are supplied with a table; outside vendors must provide their own table(s) and tents.</b>
Parking	Vendors must park their vehicle wholly within their site or in the West parking lot - please leave the road for customers. All vendor tables and displays MUST be within the vendor's rental site and not extend into the other stall beside you. All displays must be fastened down adequately to survive wind gusts.
Loss or Damage	The SSCA is not responsible for loss or damage to vendors' products or personal property. The SSCA does not provide warranties or guarantees of vendor products.
Control & Safety	The <b>SSCA Day Manager has final authority</b> on all aspects of the market. Vendors are responsible for their own <b>liability insurance</b> and the policy must name <b>"The Silver Springs Community Ctr."</b> as additional insured. The policy must be available for inspection on request. Vendors <b>must</b> ensure tents and displays have tie-downs (weights, pegs, etc). Vendors are responsible for any damage their tent or display might do to a vendor, customer, or their property.
Health Cert	<b>If you vend food of any kind you must have a valid Health Certificate - an on-site inspection is required.</b>
Pets	<b>NO PETS</b> are allowed in the market, even in vehicles, because of Provincial Health regulations. Service dogs are allowed.
E-mail	<b>Please call 403-288-2654 if you are unable to attend your site on market day. Vendors who miss the market on 2 days during season, without notifying the SSCA at least 24 hours ahead of time, will be asked to leave the market.</b>
SSCA Garbages	Vendor areas must be kept clean during the market and left clean. Vendors CANNOT use the SSCA garbage containers. Vendors who break the rules may be expelled and forfeit their rental fees.
Date:	<b>Vendor Signature (required) - by signing you are agreeing with the market rules.</b>